

**Magnolia School District
Board of Education
Regular Meeting
Minutes
April 12, 2017
7:00 P.M.**

Mrs. Karen Sorbello opened the regular meeting at 7:01 p.m., leading the Pledge of Allegiance.

Roll Call	Mrs. Joyce Albrecht	Present
	Ms. Rebecca Ammen	Absent
	Mr. Nick D’Amico	Present
	Mrs. Jennifer Gray	Absent
	Mr. Edward Hoban	Absent – Arrived 7:15
	Mrs. Rebecca Lang Staffieri	Present
	Mrs. Karen Sorbello	Present

Other Attendees Dr. Warren Pross, Superintendent
Mr. Greg Gontowski, Business Administrator/Board Secretary
Mr. Brett Gorman, Solicitor

Mission Statement Mission Statement was read by Karen Sorbello

Approval of Minutes

- Minutes and Executive Session Minutes of the Regular Board of Education meeting held on March 15, 2017.

Motioned by Rebecca Lang Staffieri, Seconded by Nick D’Amico

Vote: To approve Minutes
Voice Vote. All in favor

Motion Approved

Audience Participation I None

BOE Business **BOARD OF EDUCATION BUSINESS**

Unfinished Business None

New Business None

**State and Local School
Board Association** None

**Superintendent’s
Report** **Superintendent’s Report**

Presentation

****Edward Hoban
Arrived**

Presentation: HIB – Brett Gorman, Esquire

****Edward Hoban Arrived**

Personnel

**With regret accept
resignation of Gregg
Love effective 4/7/17**

**Elisa Zaccone – BA step
1 as of 9/1/17**

Motion to Approve Personnel Items 1 and 2

1. Ratification to accept the resignation of Mr. Gregg Love effective April 7, 2017
2. Ms. Elisa Zaccone as second grade teacher effective September 1, 2017 as a BA step 1 at a starting salary of \$50,762

Motioned by Edward Hoban, Seconded by Nick D’Amico

Vote: To approve Personnel Items 1 and 2

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (5-0-0)

Motion Approved

**Sandy Brosious – Leave
of Absence remainder
2016-2017**

**Dana Stahl – Maternity
leave and Envoke
Family Leave Act 6/1/17
return 3/1/18**

Motion to Approve Personnel Items 3 and 4

3. Mrs. Sandy Brosious to take an unpaid leave of absence for the remainder of the 2016-2017 school year
4. Mrs. Dana Stahl to take maternity leave and invoke the Family Leave Act effective June 1, 2017 with an anticipated return date of March 1, 2018

Motioned by Nick D’Amico, Seconded by Edward Hoban

Vote: To approve Personnel Items 3 and 4

Voice Vote. All in favor

Motion Approved

**Programs and Staff
Summer 2017-2018**

Motion to Approve Personnel Item 5

5. To approve the following summer programs and staff for the 2017-2018 year:
Extended School Year
Lori Becoskie - 36 hours at a rate of \$37.50 an hour (total \$1,350.00)
Stacey Dobleman -36 hours at a rate of \$37.50 an hour (total \$1,350.00)
Bill Keane - 36 hours at a rate of \$37.50 an hour (total \$1,350.00)
Susan Hoffman - 27 hours at a rate of \$37.50 an hour (total \$1,012.50)
Anna Celecki - 31.50 hours at a rate of \$10.00 an hour (total \$315.00)
Wendy Lombard -31.50 hours at a rate of \$10.00 an hour (total \$315.00)

Caterina Macrina -31.50 hours at a rate of \$10.00 an hour (total \$315.00)
Carol Nicholson – 31.50 hours at a rate of \$10.00 an hour (total \$315.00)
Lillian Okan – 31.50 hours at a rate of \$10.00 an hour (total \$315.00)
Vicki Scott -31.50 hours at a rate of \$10.00 an hour (total \$315.00)
Theresa Sebastiano - 31.50 hours at a rate of \$10.00 an hour (total \$315.00)

Summer Enrichment Program

Zachary Camerieri – 18 hours at a rate of \$37.50 an hour (total \$675.00)
Steve Taylor – 18 hours at a rate of \$37.50 an hour (total \$675.00)

Wilson Summer Clinic/Literacy Initiatives

Kelly Livingston - 35 hours at a rate of \$37.50 an hour (total \$1,125.00)

Summer Book Club

Linda Rutherford – 18 hours at a rate of \$37.50 an hour (total \$675.00)

Summer Math Club

Dave Cogan – 18 hours at a rate of \$37.50 an hour (total \$675.00)

Pre-K Screening

Stacey Dobleman – 5 hours at a rate of \$37.50 an hour (total \$187.50)

Kindergarten Screening

Lorraine Shields – 5 hours at a rate of \$37.50 an hour (total \$187.50)

Allison Kilpatrick – 5 hours at a rate of \$37.50 an hour (total \$187.50)

LAL Curriculum with NJ Standards – Grades 1-2

Six teachers at 20 hours at a rate of \$37.50 an hour for a total of \$750.00 per teacher (Teachers to be determined at a later date)

Motioned by Rebecca Lang Staffieri, Seconded by Edward Hoban

Vote: To approve Personnel Item 5

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (5-0-0)

Motion Approved

Marlon Meyer – Work per diem perform maintenance and updates on the districts computers

Motion to Approve Personnel Item 6

6. Mr. Marlon Meyer to work at a per diem rate of \$397.40 per current contract; days to be determined by the Superintendent to perform maintenance and updates on the districts computers (20 days maximum)

Motioned by Nick D’Amico, Seconded by Rebecca Lang Staffieri

Vote: To approve Personnel Item 6

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (5-0-0)

Motion Approved

Extra Advisor 7/1/17 to reflect the change in the 2016-2019 MSEA contract

Motion to Approve Personnel Item 7

7. The addition of an extra Renaissance advisor beginning July 1, 2017 at a cost of \$1000 and to reflect the change in the 2016-2019 MSEA contract

Motioned by Nick D'Amico, Seconded by Edward Hoban

Vote: To approve Personnel Item 7

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (5-0-0)

Motion Approved

Trips

Motion to Approve Trips Item 1

**RTI program – Cape
May Zoo 5/22/17 – Title 1
Funds**

1. Ratification of children in the RTI program (Response to Intervention to go to the Cape May Zoo on Wednesday, May 22, 2017 (to be taken out of Title 1 funds)

Motioned by Rebecca Lang Staffieri, Seconded by Edward Hoban

Vote: To approve Trips Item 1

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (5-0-0)

Motion Approved

Policies

Motion to Approve Policies Item 1

**Revised Policies from
Strauss Esmay Associates**

1. The following revised policies from Strauss Esmay Associates (Approval was given at the Special Meeting on May 25, 2010 to allow the Superintendent to update policy alerts from Strauss Esmay Associates.) 0000.01, 0000.02, 2415.06, 2464, 2467 2622, 3160 (policy and regulation), 4160 (policy and regulation), 5116 (policy and regulation)

2nd reading of regulation #2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff (enclosed)

Motioned by Nick D'Amico, Seconded by Edward Hoban

Vote: To approve Policies Item 1

Voice Vote. All in favor

Motion Approved

Informational Items:

General

General

	<ol style="list-style-type: none">1. See enclosed letter2. CPR Certified Staff: Superintendent discussed
Building and Grounds	A. <u>Building and Grounds</u> <ol style="list-style-type: none">1. A fire drill was conducted on March 21, 20172. A shelter in place was conducted on March 24, 2017
Curriculum	B. <u>Curriculum</u> <ol style="list-style-type: none">1. Teacher Evaluations2. Walkthroughs plus conferences – 93. Long evaluations – 484. Short evaluations – 405. Emphasis on literacy: Superintendent to update
Finance	C. <u>Finance</u> - None
Interdistrict	D. <u>Interdistrict</u> - None
Negotiations	E. <u>*Negotiations/Contractual (Executive Session)</u> - None
Policy/Procedure	F. <u>Policy/Procedure</u> - None
Public Relations/Liaison	G. <u>Public Relations/Liaison</u> <ol style="list-style-type: none">1. Parents’ Advisory Committee: Superintendent discussed2. Youth Week: Superintendent discussed
Student/Parental	H. <u>Student/Parental Issues and Concerns</u> <ol style="list-style-type: none">1. HIB Report – Investigations updated2. Student #1758276373 Superintendent discussed
Principal’s Report	<u>Principal’s Report</u> <p>Mr. Johnson’s principals report (attachment)</p>
Board Secretary Report	BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT <p>Informational Items:</p>
Board Actions	Board Actions:

Motion to approve Items A thru C

Monthly Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of February 2017 (**Attachment A1 and A2**).

Transfer of Funds

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of February 2017 (**Attachment B1**).

Financial Reports

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (**Attachment C1**)
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2017. The Treasurer's Report and Secretary's report are in agreement for the month of February 2017. (**Attachment C2**)
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motioned by Edward Hoban, Seconded by Rebecca Lang Staffieri

Vote: To approve Items A thru C

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D'Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (5-0-0)

Motion Approved

Motion to approve Items D

Warrants

D. Warrants

The attached bill lists:

1. March 2017 payroll (**Attachment D1**)
2. April 2017 warrants (**Attachment D2**)

Motioned by Edward Hoban , Seconded by Nick D’Amico

Vote: To approve Item D

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (5-0-0)

Motion Approved

Motion to approve Items E thru I

**Winslow Township BOE
Tuition Contract
Student #1355235759**

- E. Tuition Contract** - To approve tuition contract with Winslow Township Board of Education for student #1355235759 in the amount of \$16,489.00 for tuition for the 2016-2017 school year.

**Camden County
Elementary League
Resolution 2-2017-2018**

- F. Camden County Elementary League**
To approve the attached resolution for participation in the Camden County Elementary League for the 2017-2018 school year (**Attachment F1**).

**Epic Health Services –
Open Contract
Substitute RN Service
for Student #3963950202
2017-2018**

- G. Epic Health Services** - To award a non fair and open contract to Epic Health Services, Inc. for substitute RN services for student #3963950202 in the amount of \$55.00 per hour for the 2017-2018 school year.

**Bayada Home Health
Care for Substitute
School Nurse 17-18**

- H. Bayada** - To approve contract with Bayada Home Health Care, Inc. for substitute school nurse services in the amount of \$55.00 per hour for the 2017-2018 school year.

**BOE Meeting Date
Change from 6/10/17 to
6/27/17**

- I. BOE Meeting Date Change** – To approve rescheduling the June 20, 2017 BOE meeting to June 27, 2017.

Motioned by Nick D’Amico, Seconded by Edward Hoban

Vote: To approve Items E thru I

Roll Call Vote. All in favor: Mrs. Albrecht, Mr. D’Amico, Mr. Hoban, Mrs. Lang Staffieri, Mrs. Sorbello (5-0-0)

Motion Approved

Audience Participation II

Audience Participation II - None

Executive Session

Executive Session – None

Adjournment

ADJOURNMENT

Motion to adjourn meeting at 8:10 pm by Rebecca Lang Staffieri, Seconded by Nick D'Amico.

**Vote: To Adjourn meeting
Voice Vote. All in favor**

Respectfully submitted,

**Greg Gontowski
Board Secretary**